

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on April 5, 2016.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular meeting March 15, 2016 and bills and payroll for the last half of March, 2016.

Bills and Payroll for the last half of March, 2016

	<u>General Fund</u>		
Payroll		\$	391,429.81
Bills		\$	<u>89,797.99</u>
	Total	\$	481,227.80
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,421.11
Bills		\$	<u>23,454.77</u>
	Total	\$	25,875.88
	<u>Festival Mgt Fund</u>		
Bills		\$	<u>11,898.00</u>
	Total	\$	11,898.00
	<u>Insurance & Tort Judgment</u>		
Bills		\$	<u>28,334.41</u>
	Total	\$	28,334.41
	<u>Capital Project Fund</u>		
Bills		\$	<u>24,982.50</u>
	Total	\$	24,982.50
	<u>Midtown TIF Fund</u>		
Bills		\$	<u>29,000.00</u>
	Total	\$	29,000.00

<u>Broadway East Bus Dist</u>			
Bills		\$	3,669.35
	Total	\$	3,669.35
<u>Water Fund</u>			
Payroll		\$	32,517.21
Bills		\$	30,882.09
	Total	\$	63,399.30
<u>Sewer Fund</u>			
Payroll		\$	38,317.29
Bills		\$	19,575.51
	Total	\$	57,892.80
<u>Heath Insurance Fund</u>			
Bills		\$	227,592.42
	Total	\$	227,592.42
<u>Motor Fuel Tax Fund</u>			
Bills		\$	47,970.68
	Total	\$	47,970.68

Mayor Gover declared the motion to approve the consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Ms. Dee Braden, Ms. Patti Hicks, and Mr. Michael Murray thanked the Council for the \$1,000 donation and requested further consideration if future funds became available for the Coles County Council on Aging. Mayor Gover expressed his knowledge of the intergenerational programs and thanked them for their attendance.

Mr. Harold Burwell inquired as to the use of video gaming revenues to fund Coles County Council on Aging. Mayor Gover explained the Council’s determination of five categories to benefit from the video gaming funding.

Mayor Gover opened the floor for further comments with no response.

PUBLIC HEARING: Fiscal Year 2016-2017 BUDGET

Administrator Gill opened the Public Hearing of the FY 16/17 Budget at 6:44 p.m. in the City Hall Council Chambers on April 5, 2016. Administrator Gill reviewed the FY16 budget; FY17 General Fund Obstacles; Changes and Cuts; Budget Revenues; Four Largest Sources of Revenue; Budgeted Expenditures; Four Largest Areas of Expenditures; Pensions & Health Insurance; Health & Dental Insurance Overview; General Fund, Capital Projects, TIF & Business District, Hotel/Motel Tax Fund, Festival Management, Water & Sewer, and MEF Overviews and Cuts; and Projected FY18 deficit. Council discussed health care costs. Mayor Gover opened the floor for Council or Public questions. Mr. Rob Stroud of the Journal Gazette inquired about the vacant positions. Administrator Gill reported the reduction of two from this budget, after staff requested three additional positions. Mayor Gover opened

the floor for further questions with no response. Administrator Gill closed the Public Hearing at 7:08 p.m.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Cox moved to adopt Council Decision Request 2016-1663, approving the plans and specifications for the reconstruction of Marshall Avenue from 6th Street to 9th Street.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2016-2960, approving the Federal Funding Agreement for the reconstruction of Marshall Avenue from 6th Street to 9th Street; and authorizing the Mayor to sign the agreement.

**CITY OF MATTOON, ILLINOIS
RESOLUTION NO. 2016-2960**

**A RESOLUTION APPROVING A FEDERAL FUNDING AGREEMENT
FOR THE RECONSTRUCTION OF MARSHALL AVENUE
FROM 6TH STREET TO 9TH STREET**

WHEREAS, the City of Mattoon is preparing to reconstruct Marshall Avenue from 6th Street to 9th Street; and

WHEREAS, the estimated cost of said improvement is \$800,000; and

WHEREAS, the City of Mattoon has requested to use \$450,000 in Federal Funds for the project; and

WHEREAS, the remaining \$350,000 will be paid from City Motor Fuel Tax (MFT) Funds; and

WHEREAS, Federal Funding Agreement is attached as Exhibit 'X'; and

WHEREAS, the funding agency requires that the City formally specify the source of the matching funds for the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Mattoon, Coles County, Illinois

Section 1. That the Federal Funding Agreement attached as Exhibit "X" be and is hereby approved; and,

Section 2. That the \$350,000 in Motor Fuel Tax Funds be authorized for the construction of the improvements on Marshall Avenue from 6th Street to 9th Street.

Section 3. This resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Upon motion by Commissioner Graven, seconded by Commissioner Cox, adopted this 5th day of April, 2016, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 5th day of April, 2016.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on April 5, 2016.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2016-1664, ratifying the re-appointment of John W. Taylor to the Electrical Commission for a term expiring 04/30/2020.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2016-1665, ratifying the re-appointments of Bernie deBuhr, Jr., Amanda Perdomo, and Robert Shamdin to the Revolving Loan Fund Board for terms expiring 04/30/2018.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to approve Council Decision Request 2016-1666, approving the re-appointment of Randall Ross to the Police Pension Board with a term expiring 04/30/2018.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2016-1667, approving the appointment of Ed Dowd to the Tourism Board for an unexpired term ending 09/01/2017.

Mayor Gover opened the floor for questions/comments. Commissioner Hall acknowledged the attendance of Mr. Dowd at the meeting. Mr. Dowd expressed his enthusiasm in helping out.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to approve Council Decision Request 2016-1668, approving a water billing adjustment in the amount of \$1,060.31 on behalf of Howard Manufactured Homes.

Mayor Gover opened the floor for comments/questions/discussion. Director & Treasurer Wright noted this was a commercial customer outside of the city limits which had a leak; and described the calculation to determine the adjustment and reason for Council consideration.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2016-1669, approving the appointment of Judy Winn to the Planning Commission for an unexpired term ending 08/17/2018.

Mayor Gover noted Ms. Winn's retirement from the City and her knowledge of the Planning Commission including volunteering to take the minutes of the Commission. Mayor Gover opened the floor for comments/questions with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Ordinance No. 2016-5386, amending Section 35.01 Fees & Charges to update the Schedule of Fees charged by the municipality for Police copying fees and Lake rental fees.

**CITY OF MATTOON, ILLINOIS
ORDINANCE NO. 2016-5386**

AN ORDINANCE AMENDING THE FEES SCHEDULE OF THE MUNICIPAL CODE

WHEREAS, the City of Mattoon periodically reviews the fees charged by the City, and

WHEREAS, the City of Mattoon has determined the following charges need to be updated due to enhancements made to services and facilities offered.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. §35.01 B (1) is amended as follows:

1) Vehicle impound fee (driving with a suspended or revoked license, driving under the influence (DUI), or a vehicle used in a felony	\$50.00
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Section 3. Amendments. §35.01 B (7) is amended as follows:

(7) Photos	
5" x 7" color	\$5.50
8" x 10" color	\$7.00
5" x 7" black & white	\$3.50
8" x 10" black & white	\$5.00
compact disc (each)	\$5.00

Section 4. Amendments. §35.01 H (1) is amended as follows:

(1) *Campgrounds.*

<i>Lake Mattoon East Campground Rental Fee</i>	
Seasonal rate (April 1 through October 1)	2016 - \$1,500 plus electricity and water 2017 - \$1,700 plus electricity and water 2019 - \$1,900 plus electricity and water 2021 - \$2,100 plus electricity and water

Section 5. This ordinance shall be in full force and effect as of May 1, 2016 and upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 5th day of April 2016, by an omnibus vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven.

Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None
ABSENT (Names): None

Approved this 5th day of April, 2016.

/s/ Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:
/s/ Susan J. O'Brien
Susan J. O'Brien, City Clerk

APPROVED AS TO FORM:
/s/ Janett S. Winter-Black
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on April 5, 2016.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2016-1670, approving a \$10,000 grant by the Tourism Advisory Committee from FY 16/17 hotel/motel tax funds to the Mattoon Hit-Men Baseball for hosting four (4) events to be held April – June, 2016; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments. Commissioner Graven noticed the funds were to be under the FY17 budget.

Mayor Gover declared the motion carried by the following votes: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2016-1671, approving a \$12,000 grant by the Tourism Advisory Committee from FY 16/17 hotel/motel tax funds to Mattoon Babe Ruth Baseball for supporting the 2016 Mattoon Babe Ruth Ohio Valley Regional 12-year-olds Tournament to be held July 13-17, 2016; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments. Commissioner Cox noted his abstention due to his involvement with baseball.

Mayor Gover declared the motion carried by the following vote: Abstain Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted meeting with developers, budgetary revisions, and land leases. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted several FOIAs; otherwise, business as usual. Mayor Gover opened the floor for question with no response.

FINANCE noted work on budgets with Kyle and budget projections. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on the Satellite Treatment Facility work performed by Curry Construction, Heritage Park with work performed by Feutz Contractors, and City crews projects; announced bids for Marshall Avenue construction are due April 22; and explained the light on Broadway Avenue Bridge are out due to work at Heritage Park which should be completed within the next two to three months. Mayor Gover opened the floor for questions with no response.

FIRE thanked the Council for attending the Memorial Dedication on the 29th; announced testing for new hires with 25-30 applicants; acknowledged 13 students in nursing visiting for entry basics; and processing FOIAs. Mayor Gover opened the floor for questions with no response.

POLICE noted Officer Davidson's resignation after 10 years of service to pursue employment in the medical field, and invited the Council to Lt. Kepley's retirement celebration on May 2nd after 20 years and 3 months of service. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM welcomed Mr. Ed Dowd to the Tourism Board; informed the Council of full Art classes including ukulele, sewing, and drawing classes; announced Bagelfest and July 4th festivities' planning; and coordination with Charleston on a Douglas Hart ad. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Graven thanked the Police Department for their professionalism and accommodations with her hit-and-run issue. Commissioners Cox, Hall, and Owen had no further comments.

Mayor Gover seconded by Commissioner Graven moved to recess to closed session at 7:24 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and the setting of a price for sale or lease of property owned by the public body (5ILCS/20 (2)(C)(6)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:51 p.m.

Commissioner Hall seconded by Commissioner Graven moved to adjourned at 7:51 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/ Susan J. O'Brien
City Clerk